

**ALLOWED VS. AUTHORIZED HOURS
MANDATORY WEBINAR Q & A 7/14/16**

Questions?	Answers
Do we need to send a 540 reduction notice is a natural support agrees to do those hours or if you find that another provider such as HDMs are being provided? Also if we have to send notice, does it have to be a 10 day timely notice before reducing it the following month?	Yes, when you reduce hours on a service plan a timely notice of planned action must be sent. The only time a notice of planned action is not required is when the consumer has signed a voluntary agreement to take action.
Are the hearings reps being advised about the reduction of hours allowed for the CM Determination reason? We have had hearings and the rep has balked at our choosing to reduce them.	Hearing reps are aware of a CMs ability to reduce service plan hours due their own determination. CMs should indicate just reason within each need why they have determined to reduce the number of allowed hours. For example, consumer states they only bath once a week and it takes 30 minutes each time. Therefore, I am authorizing 30 min. x 4 times per month = 4 hours in bathing.
Where are the hours for turning and positioning captured?	Any hours authorized for turning and positioning should be captured under the transfer ADL.
If a client lives in-home with caregiver and other adults, can we reduce the HK hours to only clean the client's percentage of the home? Client only in room, use the bathroom or sitting in living room only.	Yes, absolutely.
Isn't a basic decision notice always required, even for voluntary action?	No additional Decision notice is required when a consumer completes an MSC 0457D Voluntary Agreement to Take Action form.
What ADL do we use for exceptional hours for ventilator care?	Exceptional hours for ventilator care would be requested under Medication Management.

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<p>If a task requires two person assist, such as transfers, then how do the HCWs get paid for the overlapping hours?</p>	<p>No, single HCW may only log time for one consumer at a time. However, a single consumer may have more than one HCW providing services at the same time (the system will pay both vouchers).</p>
<p>To clarify, exception hours are not to be assigned for 'what if' or 'just in case' scenarios correct?</p>	<p>That is correct.</p>
<p>Are these changes happening at recertification time or for new intakes?</p>	<p>If changes are required based on the information provided during this Webinar, they may be addressed at the next reassessment.</p>
<p>Are these changes going to be supported in hearings? Or are we likely to be advised in the pre-hearing consultations to increase to max hours when a hearing requested?</p>	<p>They are supported by Oregon Administrative Rule. If a Hearing Representative speaks to you about changing your decision, you may choose to dis-agree and ask APD LTC Policy and/or your local office manager to become involved. It is important to have justification on why the hours are not being fully authorized.</p>